

NOTICE OF MEETING

Overview and Scrutiny Commission

Thursday 24 September 2009, 7.30 pm

Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: OVERVIEW AND SCRUTINY COMMISSION

Councillor Edger (Chairman), Councillor McLean (Vice-Chairman), Councillors Mrs Birch, Finnie, Harrison, Leake, Mrs McCracken, Mrs Shillcock, Turrell, Virgo, Ms Whitbread and Worrall

Church Representative Members (Voting in respect of Education matters only)

Mr G S Anderson and One Vacancy

Parent Governor Representative Members (Voting in respect of Education matters only)

Dr P Josepfs-Franks and One Vacancy

cc: Substitute Members of the Commission

Councillors Baily, Mrs Beadsley, Beadsley, Dudley, Mrs Pile, Wade and One Vacancy

ALISON SANDERS
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

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Bracknell

AGENDA

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1. APOLOGIES FOR ABSENCE/SUBSTITUTE MEMBERS

To receive apologies for absence and to note the attendance of any substitute members.

2. MINUTES AND MATTERS ARISING

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 16 July 2009.

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3. DECLARATIONS OF INTEREST AND PARTY WHIP

Members are asked to declare any personal or prejudicial interest and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting.

4. URGENT ITEMS OF BUSINESS

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. APPOINTMENT OF OVERVIEW AND SCRUTINY PANEL MEMBERS

To appoint councillors to fill the vacant position on the Health Overview and Scrutiny Panel and the vacant position on the Adult Social Care Overview and Scrutiny Panel.

7 - 8

HOLDING THE EXECUTIVE TO ACCOUNT

**6. EXECUTIVE RESPONSE TO THE REVIEW OF THE
IMPLEMENTATION OF THE HOUSING AND COUNCIL TAX
BENEFITS IMPROVEMENT PLAN**

To consider the response by the Executive Member to the Overview and Scrutiny report on the Review of the Implementation of the Housing and Council Tax Benefits Improvement Plan.

9 - 14

7. EXECUTIVE FORWARD PLAN

Forthcoming items on the Executive Forward Plan of a corporate nature are attached for consideration.

15 - 22

PERFORMANCE MONITORING

8. ANNUAL REPORT ON PROCUREMENT

To consider the Annual Report on Procurement for 2008/09, presented by the Head of Procurement.

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9. PERFORMANCE MONITORING REPORTS (PMR)

To consider the Performance Monitoring Reports for quarter one (April to June) 2009/10 for :

Previously
Circulated

- Chief Executive's Office
- Corporate Services Department

OVERVIEW AND POLICY DEVELOPMENT

10. GOVERNMENT CONSULTATION ON "STRENGTHENING LOCAL DEMOCRACY"

To determine the Overview and Scrutiny Commission's response to the consultation by the Department for Communities and Local Government "Strengthening Local Democracy".

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11. OVERVIEW AND SCRUTINY QUARTERLY PROGRESS REPORT

To note the Quarterly Progress Report of the Assistant Chief Executive.

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12. UPDATES FROM PANEL CHAIRMEN

To receive verbal updates from Overview and Scrutiny Panel Chairmen and the Vice-Chairman of the Joint East Berkshire Health Overview and Scrutiny Committee.